



AIRBUS

Airbus Pilot Cadet Training Screening Assessment Candidate Handbook

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Introduction

Welcome to your Airbus Pilot Cadet Training Screening Assessment.

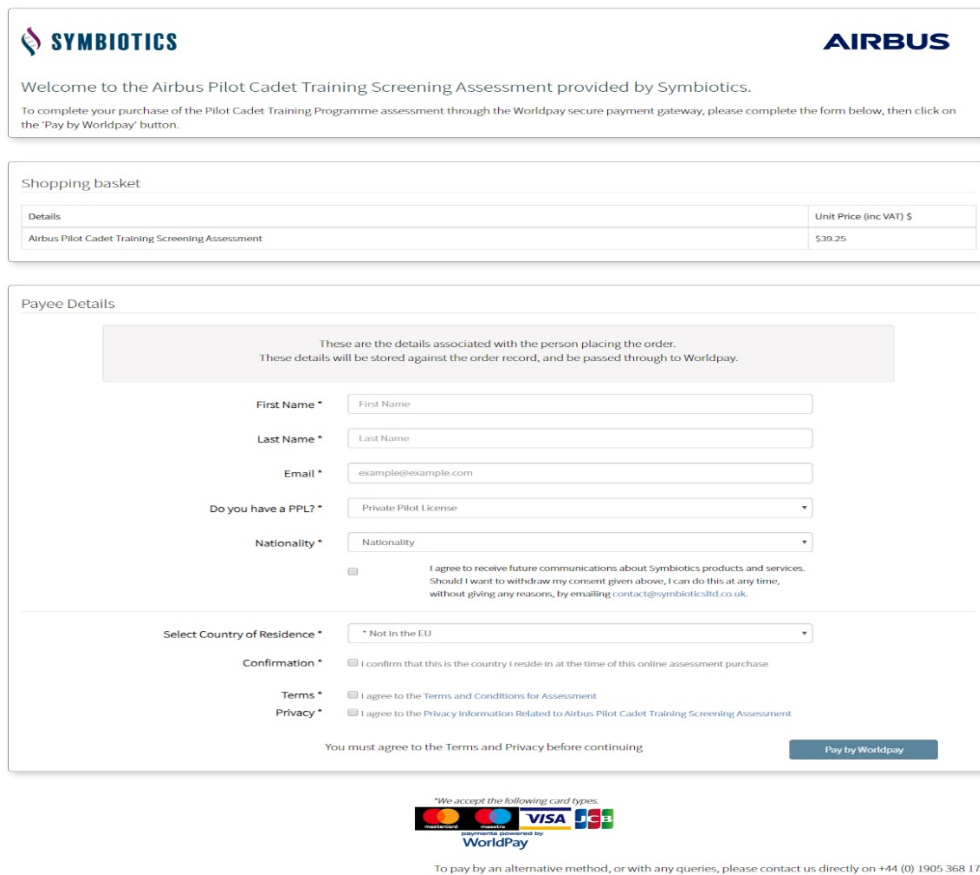
This Candidate Handbook will provide you with a step-by-step guide through the payment process and the Airbus Pilot Cadet Training Screening Assessment you will complete.

Please contact the organization that has requested you complete the assessment for any further details.

1. Purchasing the Assessment – What Should I Expect?

1.1 Payment Log In Screen

Please follow the instructions carefully, read the Terms and Conditions and Privacy Information (links to pop-up pages provided in the web page) and tick all the boxes. You will then be able to click on the Pay by Worldpay button.



SYMBIOTICS **AIRBUS**

Welcome to the Airbus Pilot Cadet Training Screening Assessment provided by Symbiotics.
To complete your purchase of the Pilot Cadet Training Programme assessment through the Worldpay secure payment gateway, please complete the form below, then click on the 'Pay by Worldpay' button.

Shopping basket	
Details	Unit Price (inc VAT) \$
Airbus Pilot Cadet Training Screening Assessment	\$39.25

Payee Details

These are the details associated with the person placing the order. These details will be stored against the order record, and be passed through to Worldpay.

First Name *

Last Name *

Email *

Do you have a PPL? *

Nationality *

I agree to receive future communications about Symbiotics products and services. Should I want to withdraw my consent given above, I can do this at any time, without giving any reasons, by emailing contact@symbioticsltd.co.uk.

Select Country of Residence *


Confirmation * I confirm that this is the country I reside in at the time of this online assessment purchase

Terms * I agree to the Terms and Conditions for Assessment

Privacy * I agree to the Privacy Information Related to Airbus Pilot Cadet Training Screening Assessment

You must agree to the Terms and Privacy before continuing

**We accept the following card types.*



To pay by an alternative method, or with any queries, please contact us directly on +44 (0) 1905 368 175.

Figure 1: Purchasing Assessment Screen 1

This will then take you to the payment page.



Secure Payment Page

Please review your purchase details, then select a payment method to continue.

Choose

currency Amount **US\$39.25**

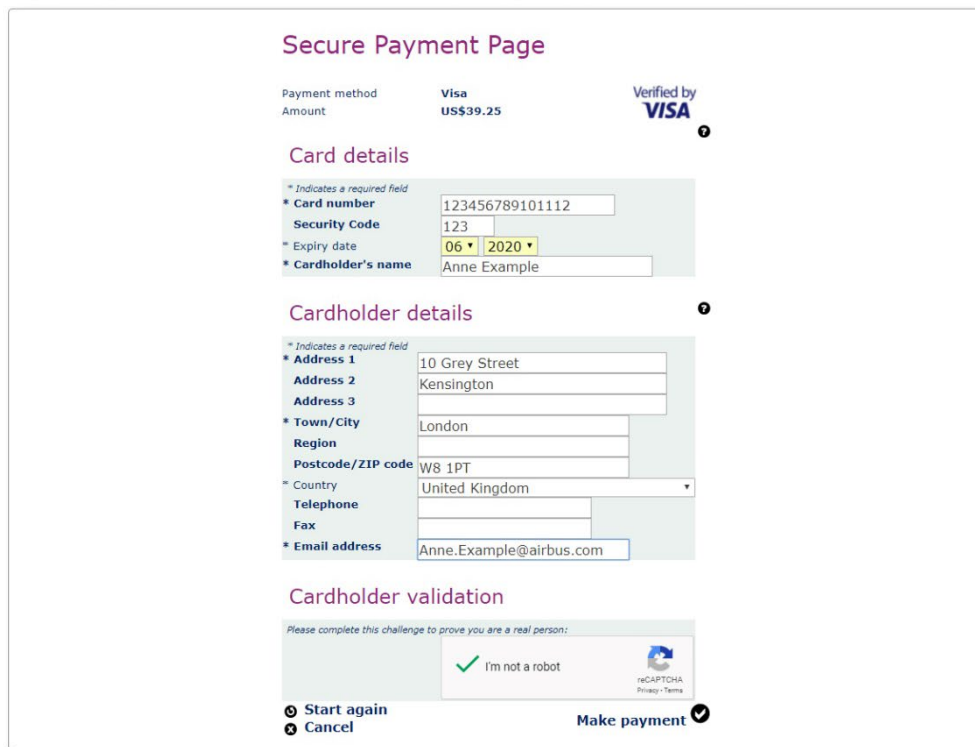
Select your payment method



powered by **WorldPay** For help with your payment visit the: [WorldPay Help](#).

Figure 2: Purchasing Assessment Screen 2

Click on your payment method to go to the Worldpay Payment Form as below, follow the instructions carefully and complete your details. Do not forget to tick the Cardholder Validation box.



Secure Payment Page

Payment method: **Visa** Verified by **VISA**
 Amount: **US\$39.25**

Card details

* Indicates a required field
 * Card number: 123456789101112
 Security Code: 123
 * Expiry date: 06 | 2020
 * Cardholder's name: Anne Example

Cardholder details

* Indicates a required field
 * Address 1: 10 Grey Street
 Address 2: Kensington
 Address 3:
 * Town/City: London
 Region:
 Postcode/ZIP code: W8 1PT
 * Country: United Kingdom
 Telephone:
 Fax:
 * Email address: Anne.Example@airbus.com

Cardholder validation


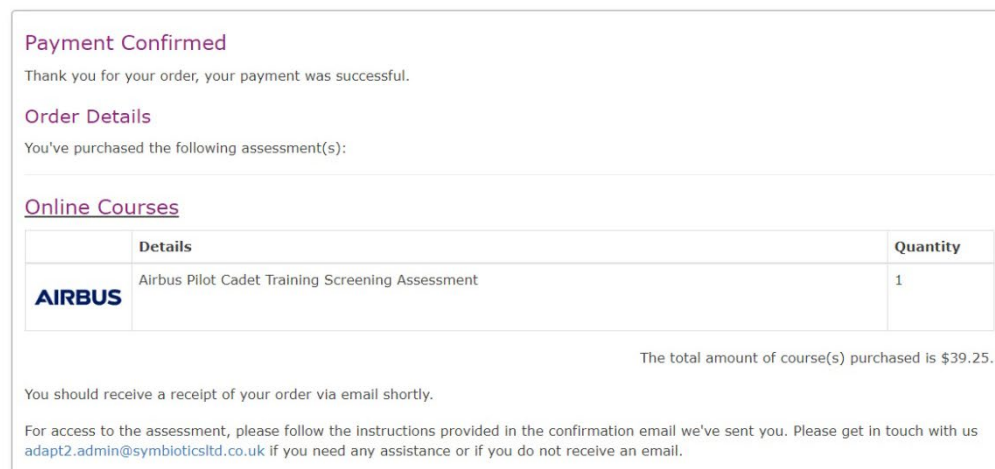
Please complete this challenge to prove you are a real person:
 I'm not a robot 

Figure 3: Purchasing Assessment Screen 3

Once payment has been received, you will see the Payment Confirmation page




Payment Confirmed

Thank you for your order, your payment was successful.

Order Details

You've purchased the following assessment(s):

Online Courses

	Details	Quantity
	Airbus Pilot Cadet Training Screening Assessment	1

The total amount of course(s) purchased is \$39.25.

You should receive a receipt of your order via email shortly.

For access to the assessment, please follow the instructions provided in the confirmation email we've sent you. Please get in touch with us adapt2.admin@symbioticsltd.co.uk if you need any assistance or if you do not receive an email.


Figure 4: Purchasing Assessment Screen 4

You will then receive a confirmation email containing your assessment licence code and instructions.



No Reply <noreply@symbioticsltd.co.uk>
Confirmation of order with invoice

To: Anne Example

 If there are problems with how this message is displayed, click here to view it in a web browser.



Order Confirmation

Order #3113050135

Hello Anne Example

Thank you for your order with Symbiotics. Your invoice is attached to this email. We are committed to the very highest standards but if you have any queries with your order, please email us at adapt2_admin@symbioticsltd.co.uk.

The assessment is accessed by redeeming a licence code on our ADAPT platform. If you have previously registered an account on our ADAPT platform and have your own username and password, this licence code can be redeemed on your existing account. If not, you'll need to register a new account and enter the licence code during this process.

Your Licence Code for the assessment is: UA7N-7H7H-BZJW-UCP4-YPXA

Not registered?

To register your account and redeem your Licence Code, please go to <https://adapt2.symbioticsltd.co.uk/register> and follow the onscreen instructions. You will then be able to undertake the assessment immediately.

Already registered?

If you already have an existing account on the ADAPT platform and have your own username and password, please log in at <https://adapt2.symbioticsltd.co.uk> and use the "Assessment not shown? Click here" link shown underneath the table of assessments to enter your new Licence Code.

If you need any assistance, please do contact us at adapt2_admin@symbioticsltd.co.uk.

Once again, thank you for your purchase.

The Symbiotics Team

Symbiotics
Informed Selection, Effective People

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Phicos Ltd (UK R005) may request additional information such as the VAT number or your VAT code, in order to issue a valid invoice.

Figure 5: Purchasing Assessment Screen 5

2. Assessment: What Should I Expect?

2.1 Link to the ADAPT On-line Website

If you are to complete any element of the ADAPT On-line Assessment at home, you will be provided, by email, with your link to the ADAPT Website and a series of instructions that will enable you to access the ADAPT Login Screen.

2.2 Log-In Screen

You will also be provided with a 20 digit alpha numeric licence number; this will either be provided to you directly or will be given to the Organisation to input on your behalf, depending on whether you are completing any elements at home prior to further invigilated tests. If you are provided with the code, please keep a note of this licence in case you should need to log in again.

To log in to the Assessment Tool, please click the link below or paste it into your browser:

<https://adapt2.symbioticsltd.co.uk/login>

We recommend you use Google Chrome to access the assessment.

The link will take you to the below screen. Please click on the “Got a licence code? [Register here](#)” link shown in below screenshot.

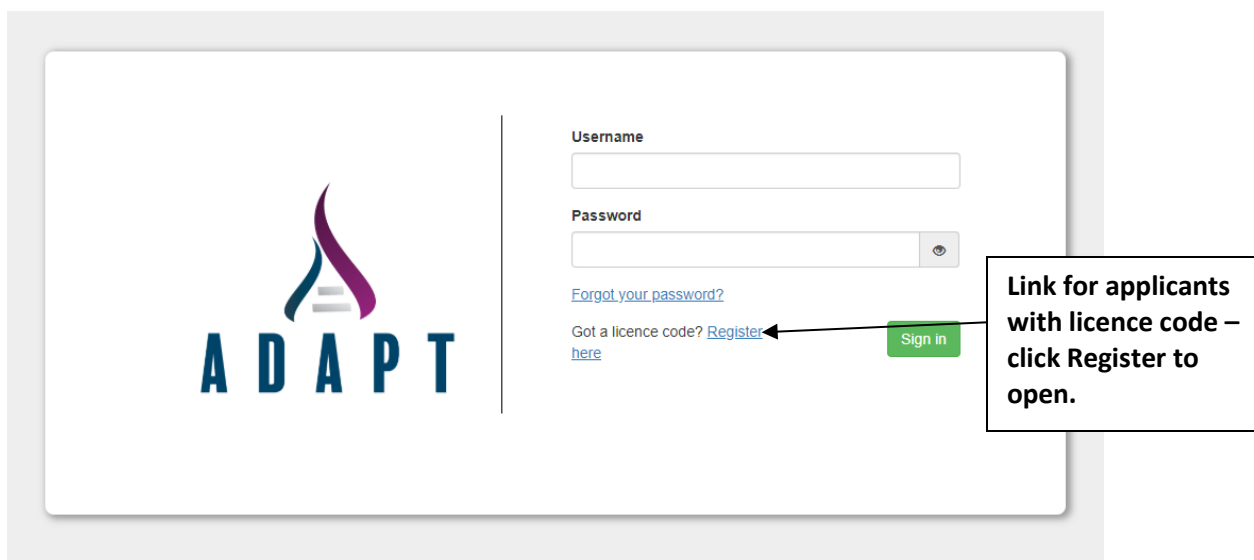


Figure 6: Adapt 2 Login Screen

Once you enter the registration area you will be required to enter your licence code which we recommend you copy and paste in if possible and then follow the instructions as provided on each page. As part of the process when you enter your e-mail address you will be emailed with an additional activation code that you will need to enter at step 6 to confirm your acceptance of the data protection

policy or you will just be asked to confirm acceptance via a check box. If you are required to have an activation code to do this, you will require access to your e-mail to retrieve this additional code.

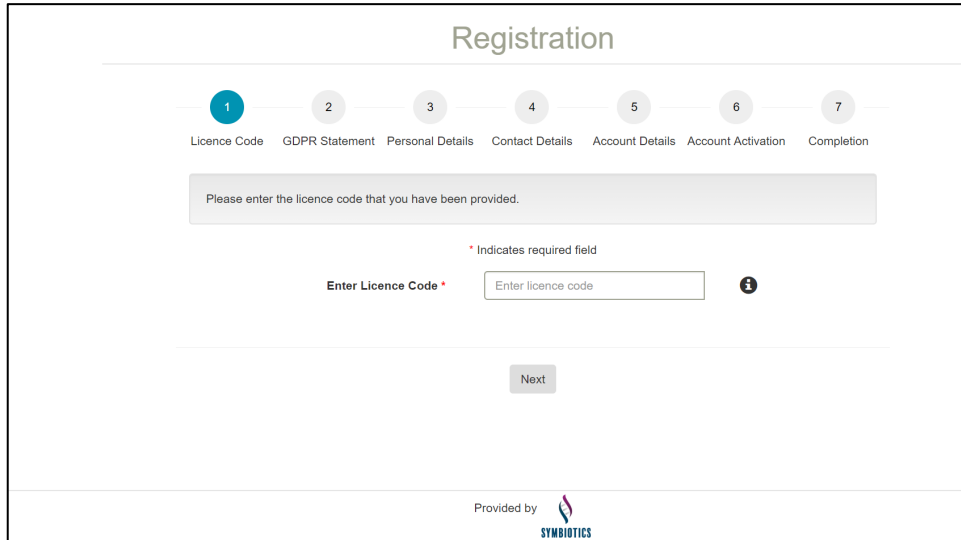


Figure 7: Opening Online Registration Screen

You will then proceed to a screen where you will read our General Data Protection policy and have to accept it.

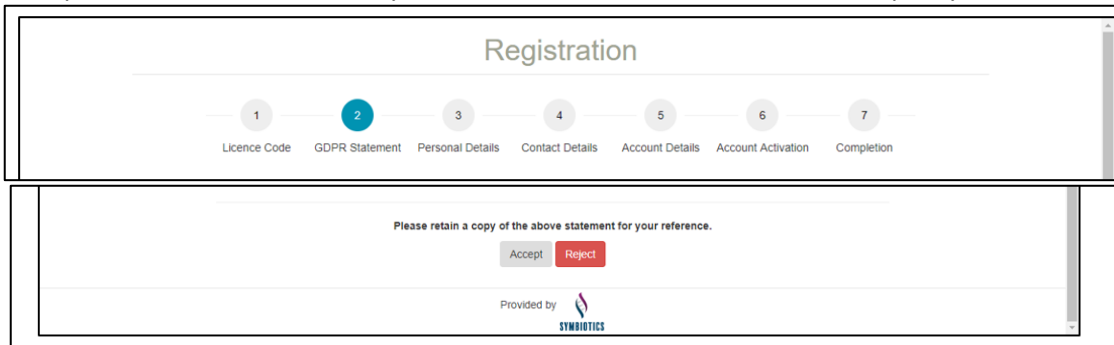
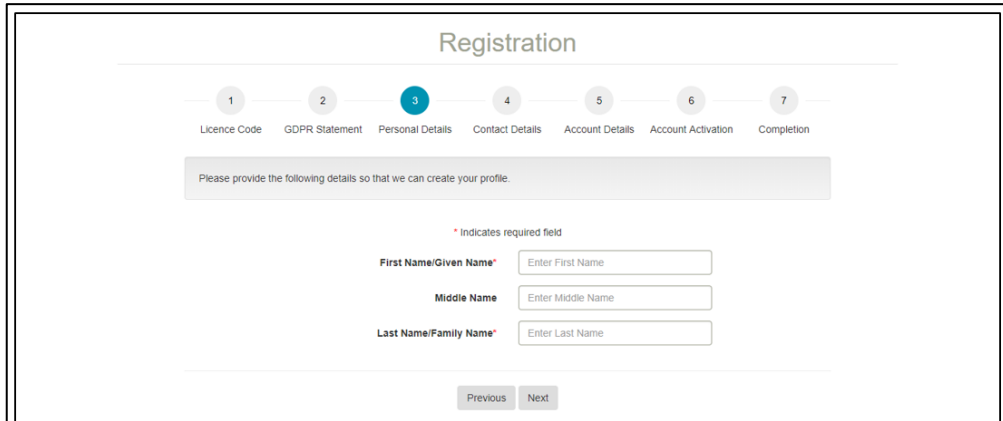


Figure 8: GDPR Acceptance

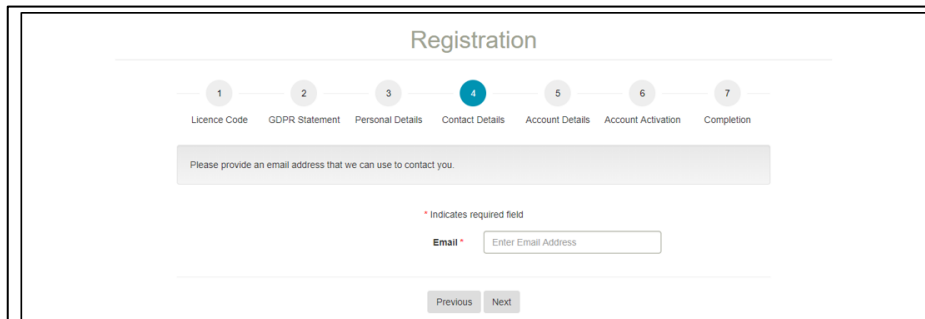
This will follow on to you needing to enter your personal details



The screenshot shows a registration form titled "Registration" with a progress bar at the top. The progress bar has seven steps: 1. Licence Code, 2. GDPR Statement, 3. Personal Details (highlighted in blue), 4. Contact Details, 5. Account Details, 6. Account Activation, and 7. Completion. Below the progress bar, there is a grey box with the text "Please provide the following details so that we can create your profile:". Underneath, there is a legend: "* Indicates required field". There are three input fields: "First Name/Given Name*" with a placeholder "Enter First Name", "Middle Name" with a placeholder "Enter Middle Name", and "Last Name/Family Name*" with a placeholder "Enter Last Name". At the bottom, there are "Previous" and "Next" buttons.

Figure 9: Personal Details Entry

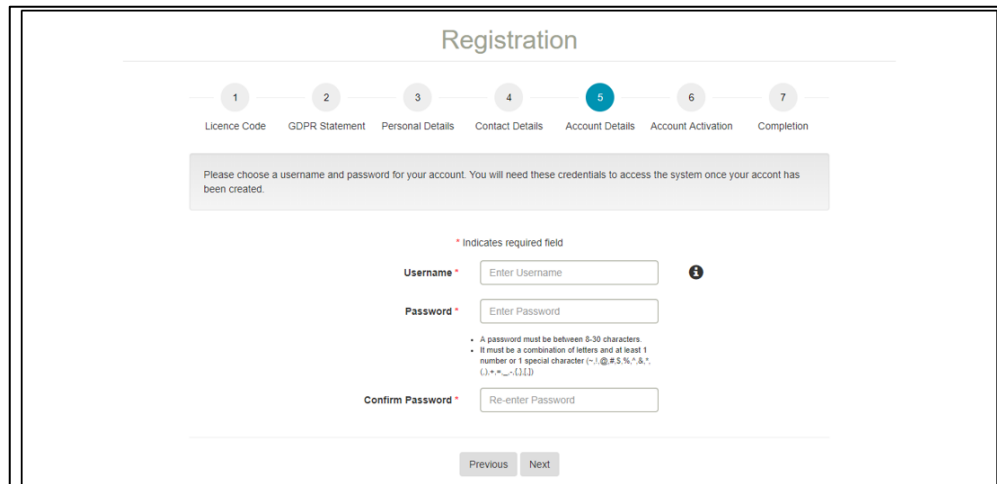
Which will lead on to a screen for you to enter your contact details



The screenshot shows a registration form titled "Registration" with a progress bar at the top. The progress bar has seven steps: 1. Licence Code, 2. GDPR Statement, 3. Personal Details, 4. Contact Details (highlighted in blue), 5. Account Details, 6. Account Activation, and 7. Completion. Below the progress bar, there is a grey box with the text "Please provide an email address that we can use to contact you:". Underneath, there is a legend: "* Indicates required field". There is one input field: "Email*" with a placeholder "Enter Email Address". At the bottom, there are "Previous" and "Next" buttons.

Figure 10: Contact Details Entry

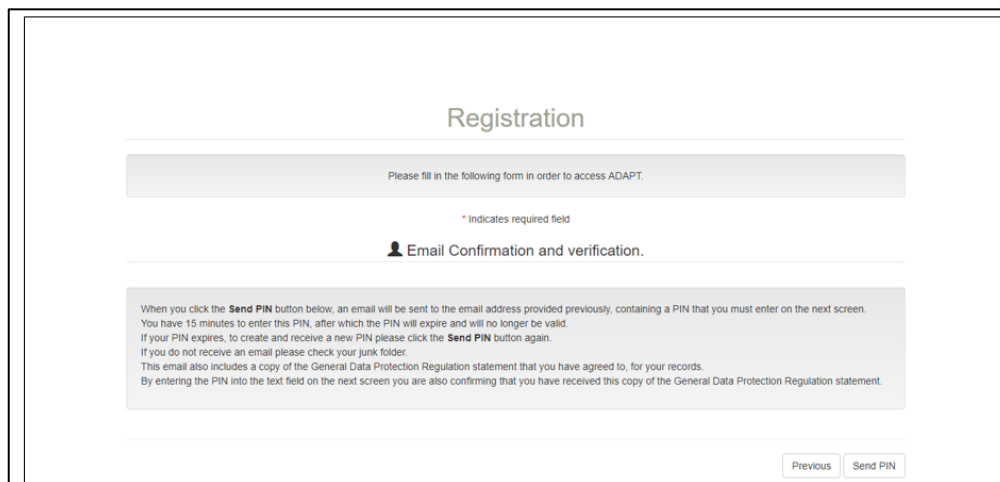
This will lead on to a screen where you set your account login information



The screenshot shows the 'Registration' process at step 5, 'Account Details'. A progress bar at the top indicates steps 1 through 7: Licence Code, GDPR Statement, Personal Details, Contact Details, Account Details (highlighted), Account Activation, and Completion. Below the progress bar, a grey box contains the instruction: 'Please choose a username and password for your account. You will need these credentials to access the system once your account has been created.' A legend indicates that an asterisk (*) denotes a required field. The form includes three input fields: 'Username *' with a placeholder 'Enter Username', 'Password *' with a placeholder 'Enter Password', and 'Confirm Password *' with a placeholder 'Re-enter Password'. A help icon is next to the Username field. Below the Password field, a list of password requirements is provided: 'A password must be between 8-30 characters', 'It must be a combination of letters and at least 1 number or 1 special character (- ! @ # \$ % ^ & * () + = _ - () | |)', and '() + = _ - () | |)'. At the bottom, there are 'Previous' and 'Next' buttons.

Figure 11: Your Account Details Entry

Then on to the account activation screen. Click “Send Pin”.

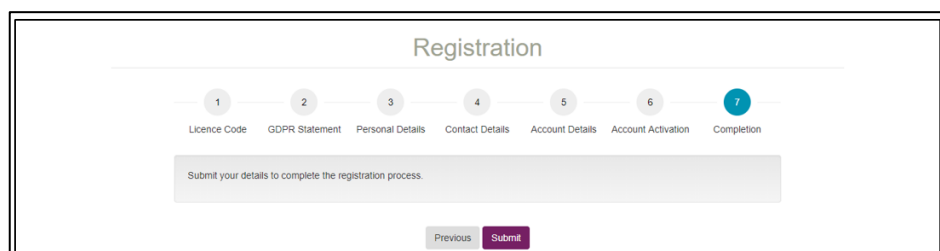


The screenshot shows the 'Registration' process at step 6, 'Account Activation'. The progress bar at the top shows steps 1 through 7, with step 6 highlighted. A grey box contains the instruction: 'Please fill in the following form in order to access ADAPT.' A legend indicates that an asterisk (*) denotes a required field. Below this, there is a heading 'Email Confirmation and verification.' with a person icon. A larger grey box contains detailed instructions: 'When you click the Send PIN button below, an email will be sent to the email address provided previously, containing a PIN that you must enter on the next screen. You have 15 minutes to enter this PIN, after which the PIN will expire and will no longer be valid. If your PIN expires, to create and receive a new PIN please click the Send PIN button again. If you do not receive an email please check your junk folder. This email also includes a copy of the General Data Protection Regulation statement that you have agreed to, for your records. By entering the PIN into the text field on the next screen you are also confirming that you have received this copy of the General Data Protection Regulation statement.' At the bottom right, there are 'Previous' and 'Send PIN' buttons.

Figure 12: Activation of Account

When you click “Send Pin” you will be taken to another web page to submit this pin and you will be e-mailed the activation pin code that needs to be input.

When you have completed all details click ‘Submit’ to continue.



The screenshot shows the 'Registration' process at step 7, 'Completion'. The progress bar at the top shows steps 1 through 7, with step 7 highlighted. A grey box contains the instruction: 'Submit your details to complete the registration process.' At the bottom, there are 'Previous' and 'Submit' buttons.

Figure 13: Registration Completion

You will then be asked to login using the details used to register.

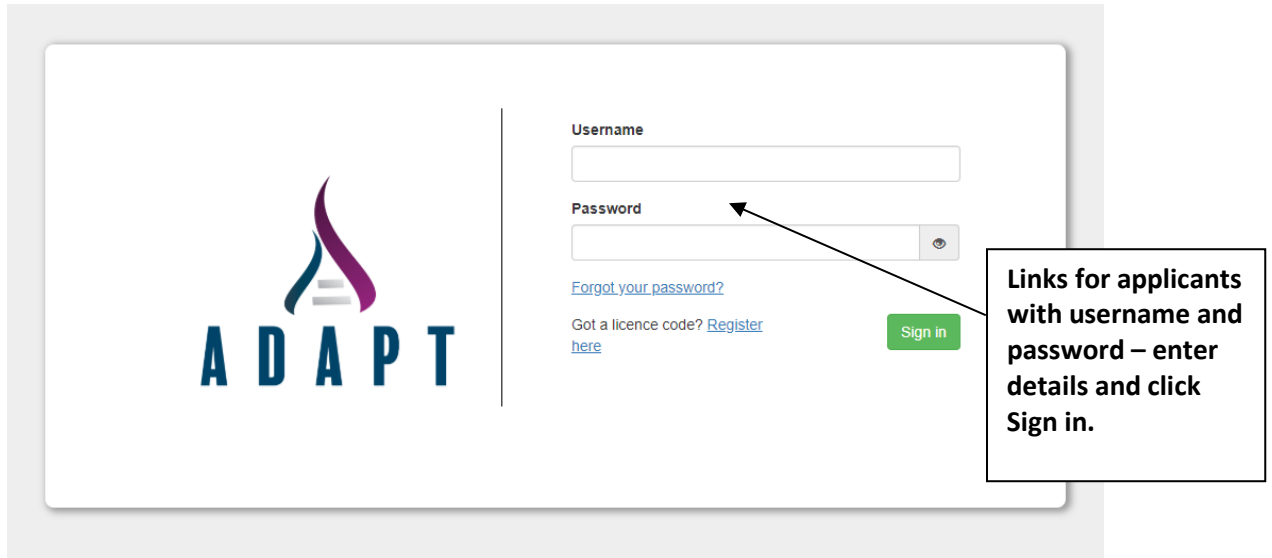


Figure 14: Adapt 2 Login Screen

A candidate assessment menu will appear.

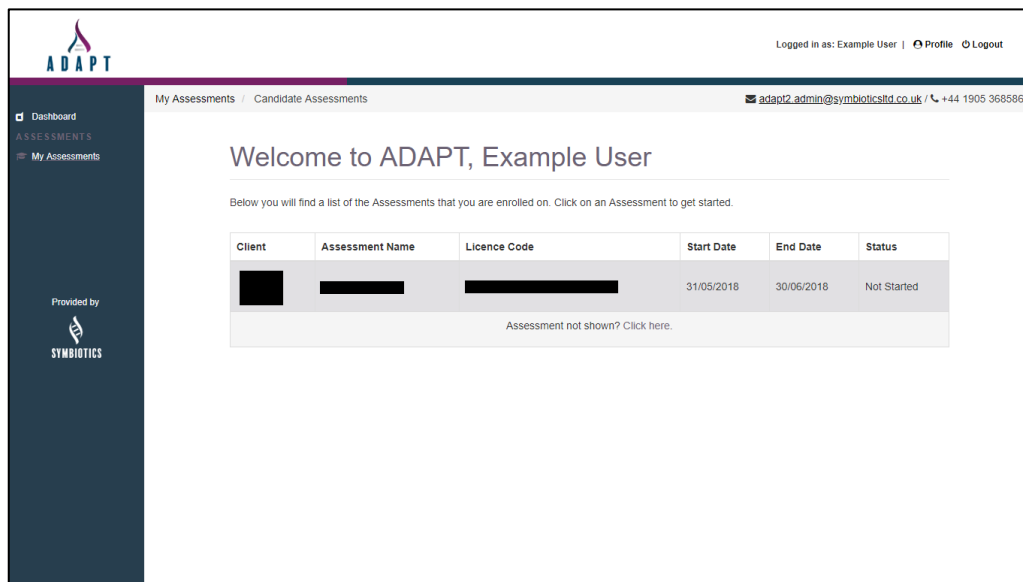
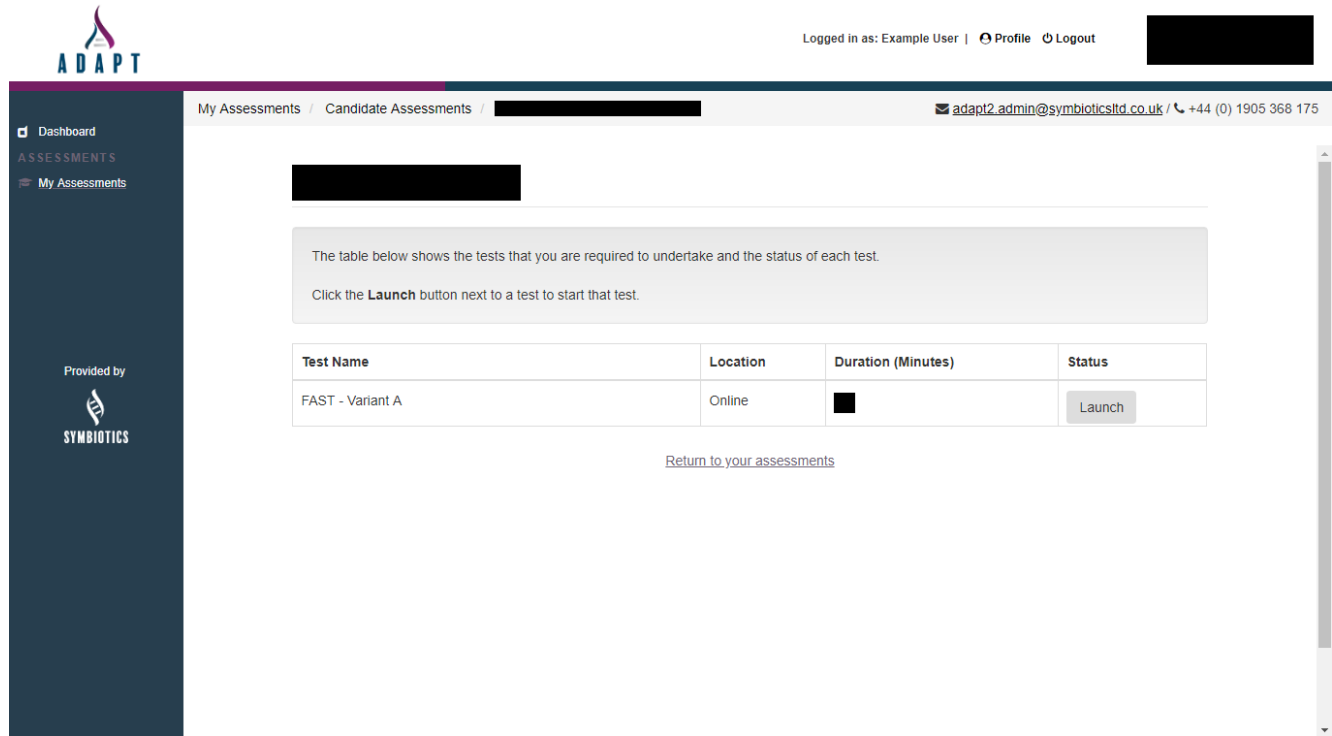


Figure 15: Candidate Assessments Menu

The test that you have been allocated will load. Click 'Launch' to receive the instructions for your FAST assessment.



The screenshot shows the ADAPT web application interface. The top navigation bar includes the ADAPT logo, user information (Logged in as: Example User | Profile | Logout), and contact details (adapt2.admin@symbioticsltd.co.uk | +44 (0) 1905 368 175). The left sidebar contains navigation options: Dashboard, ASSESSMENTS, and My Assessments. The main content area displays a message: "The table below shows the tests that you are required to undertake and the status of each test. Click the **Launch** button next to a test to start that test." Below this message is a table with the following data:

Test Name	Location	Duration (Minutes)	Status
FAST - Variant A	Online	■	Launch

Below the table is a link: [Return to your assessments](#)

Figure 16: Allocated Test List

3. FAST



Figure 17: FAST Assessment Screen

The FAST assessment stage is an online screening tool that takes approximately 15 minutes to complete. You will be required to:

- Follow verbal and written instructions
- Monitor a cockpit view and flight path
- Fly a 'crash' course
- Answer cognitive questions. The types of cognitive questions you will be asked are:
 - Numerical Reasoning - These questions are testing your ability to use, interpret and manipulate numbers and mathematical data.
 - Verbal Reasoning - These questions are testing your ability to analyse, interpret and understand written information.
 - Abstract Reasoning - These questions are testing your ability to recognise patterns and similarities between shapes and figures.
 - Perceptual Speed and Accuracy - These questions are testing your ability to work quickly and accurately to find information from numbers or images
 - Spatial Relationship Reasoning - These questions are testing your ability to see spatial patterns and move or rotate these in your mind to solve visual problems.
 - Working Memory - These questions are testing your ability to hold, retrieve and use information held in short term memory.

(Note: Examples of these types of questions can be found online)

- Provide self-analysis in the form of a mini-debrief

3.1 Step by Step Guide to FAST

3.1.1 Information on System Configuration and Requirements

Before you get started you must ensure that you have the necessary hardware to complete the assessment.

Close down all other web and desktop applications

Find a quiet location free from distractions.

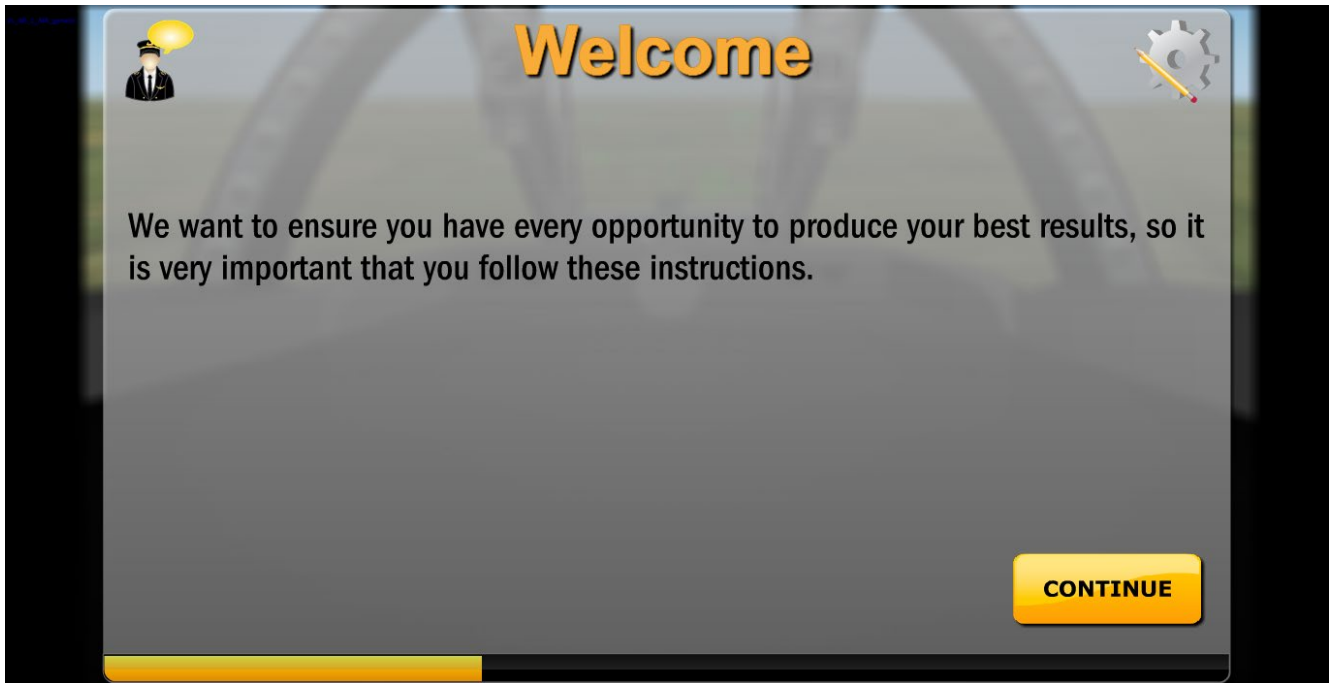


Figure 18: FAST Welcome Screen

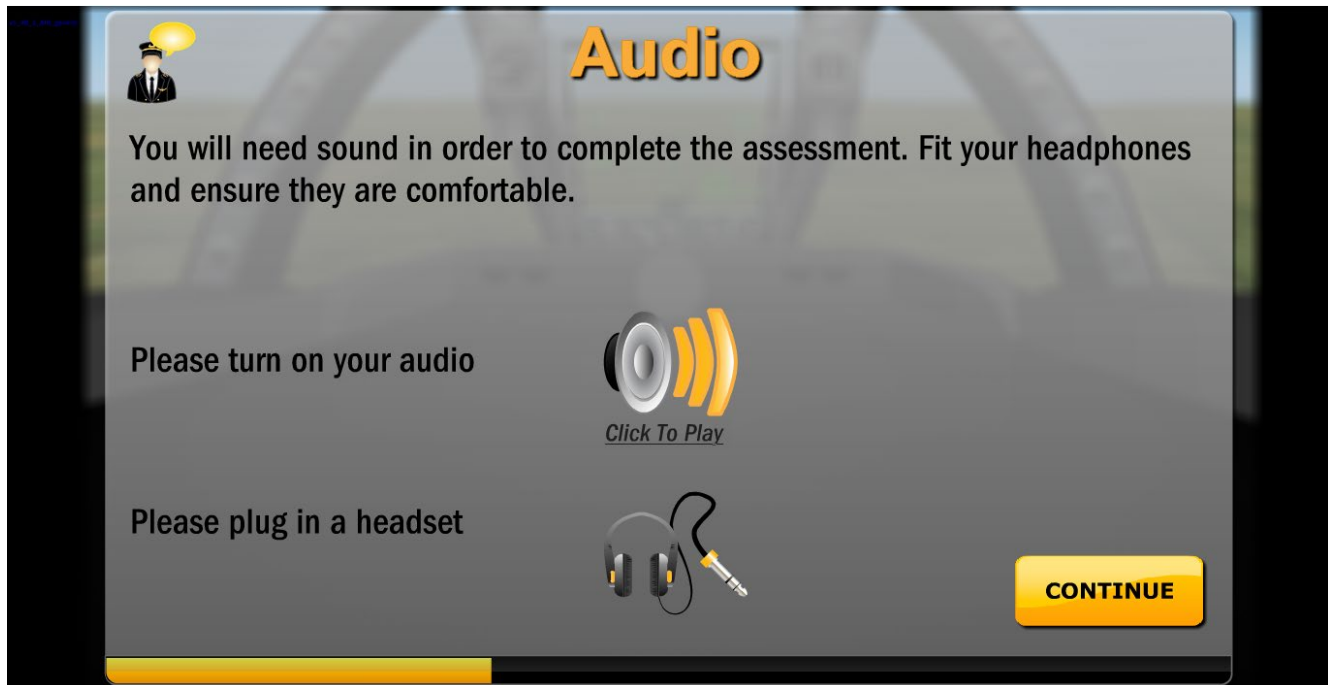


Figure 19: Explanation of Audio Requirements

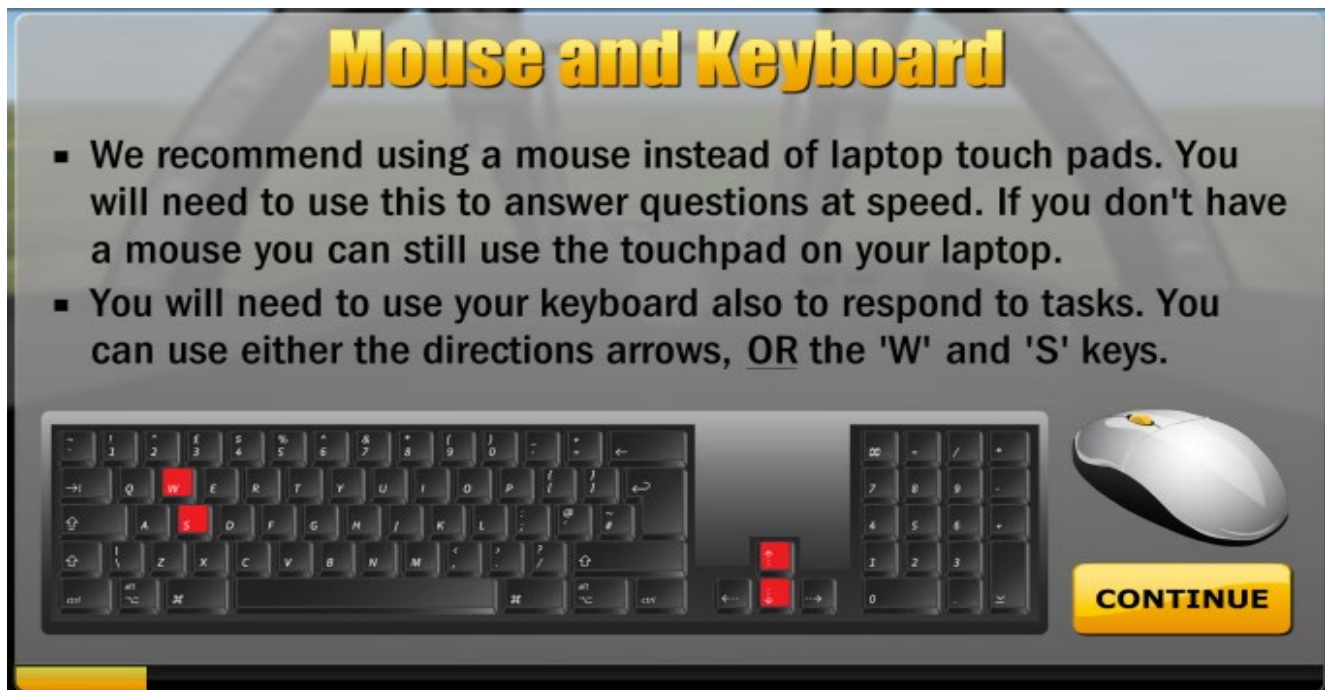


Figure 20: Explanation of Mouse and Keyboard Requirements

3.1.2 Information on the FAST System

Look out for the timer on some pages. They will push you through the assessment. When this expires the assessment will progress to the next page.

You will be briefed on all stages of the assessment as you progress. We will help you configure your computer appropriately and ensure that you are ready for take-off.

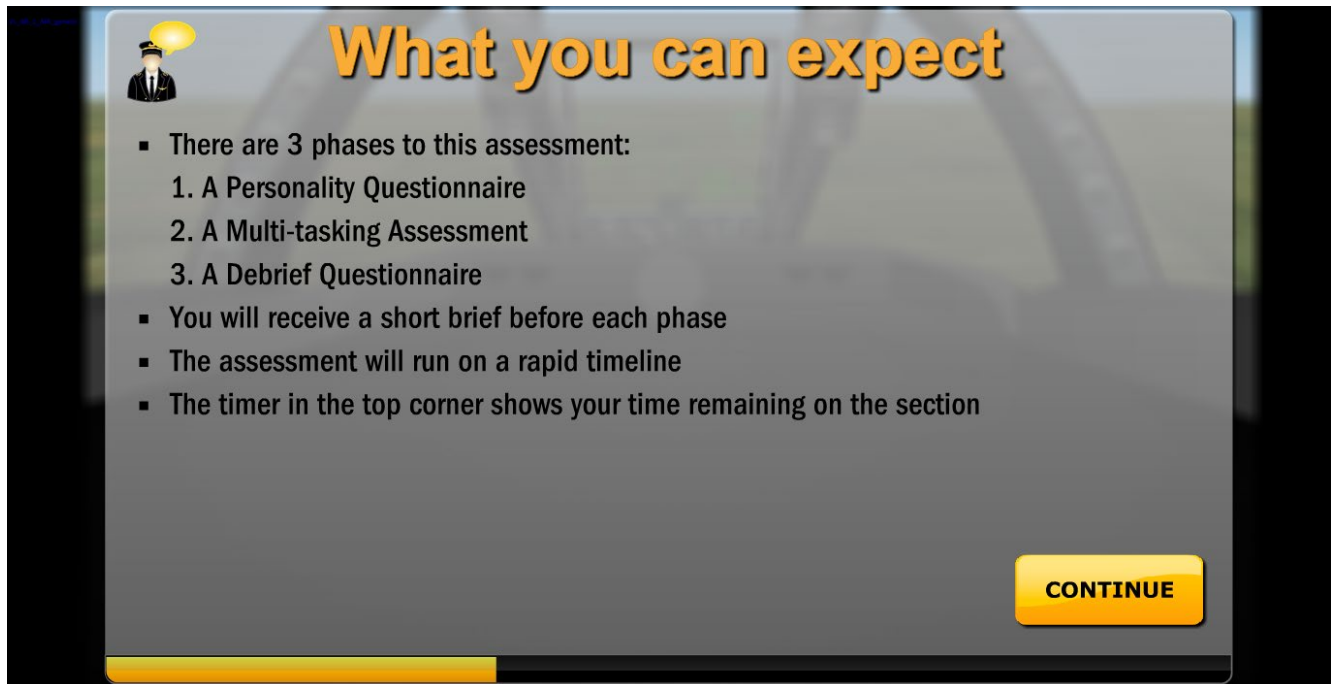


Figure 21: FAST Briefing Screen 1

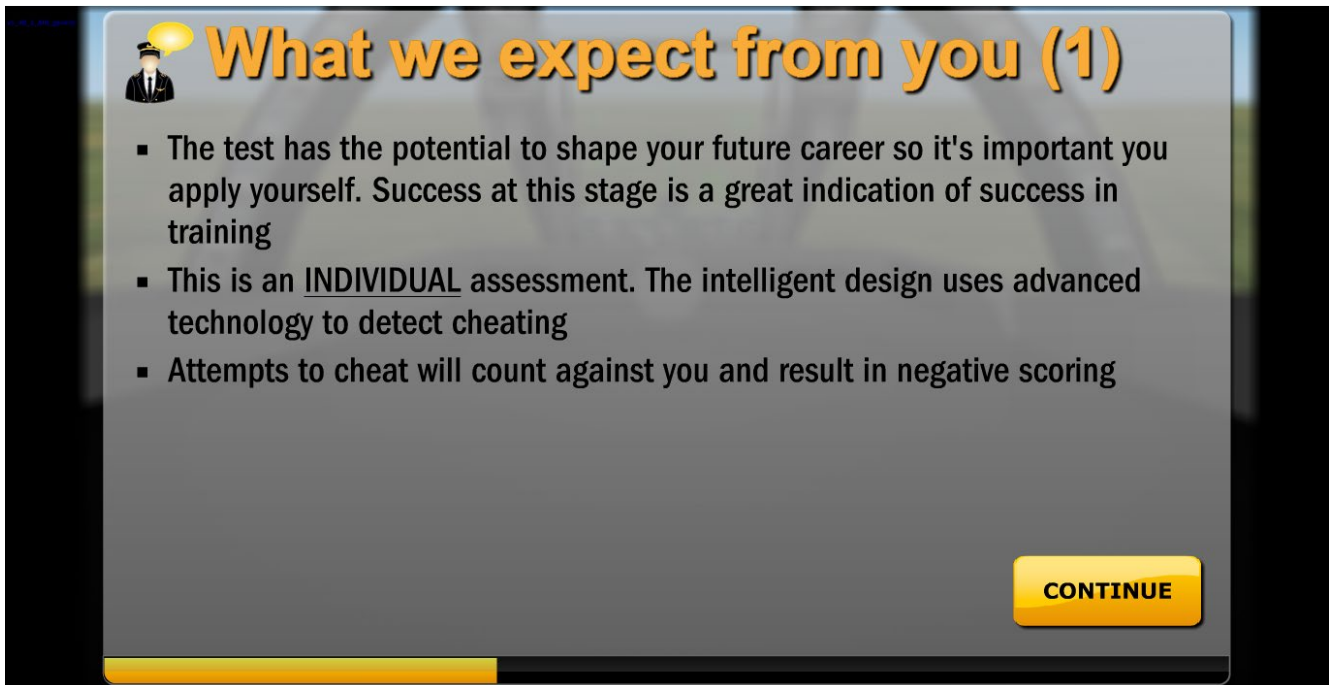


Figure 22: FAST Briefing Screen 2

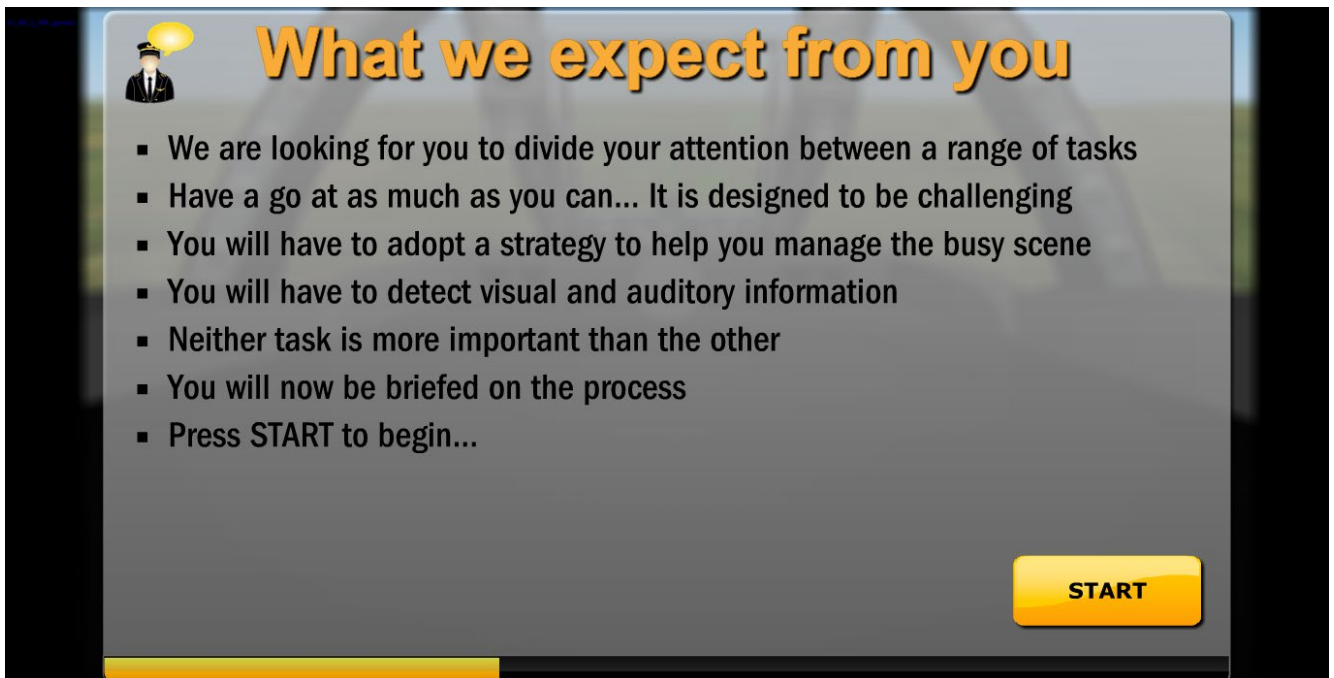


Figure 23: FAST Briefing Screen 3

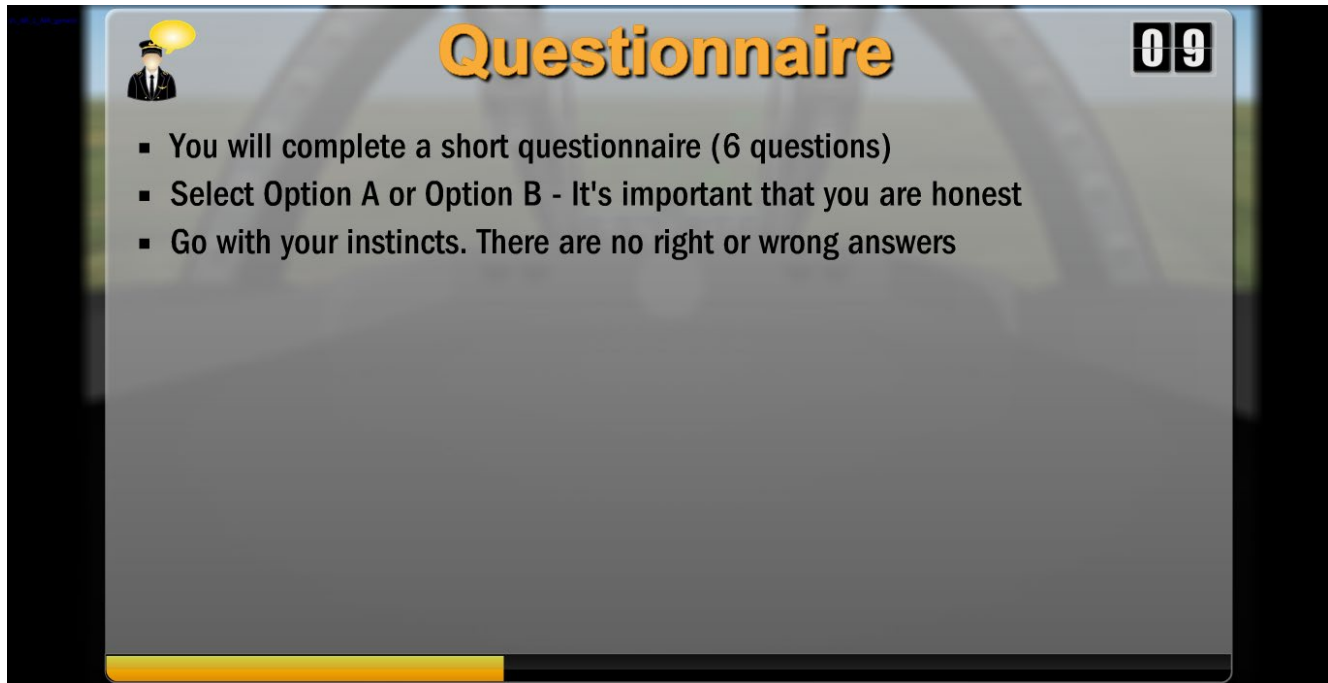


Figure 24: FAST Instructions Screen 1

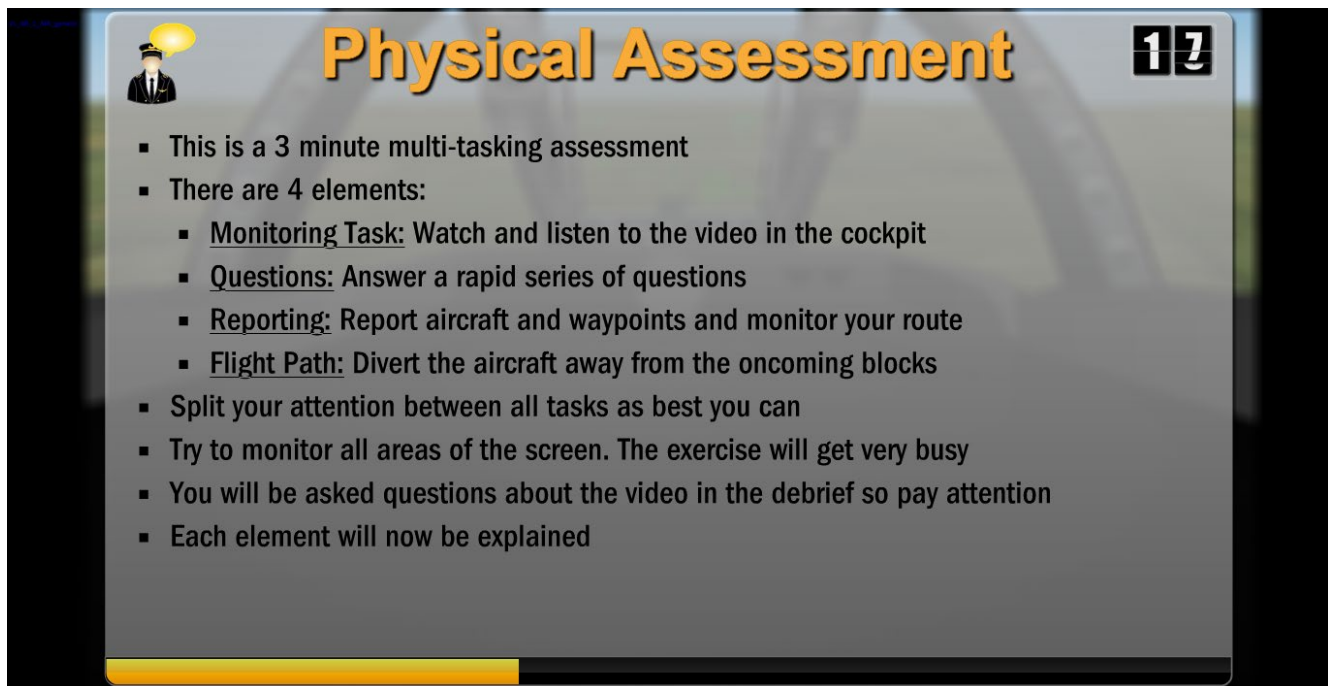


Figure 25: FAST Instructions Screen 2

3.1.3 Information on the FAST Assessment



Figure 26: FAST Instructions Screen 3



Figure 27: FAST Instructions Screen 4

Reporting 18

- Watch the video and observe the cockpit display as instruments may activate
- You'll need to report on these in the debrief



- Every time you see an aircraft in the video press the **GREEN** button
- The map in the middle screen depicts the route being flown
- Every time you pass over a waypoint press the **RED** button

Figure 28: FAST Instructions Screen 5

Questions 18

- You must answer the questions that appear on this screen
- All questions are multiple choice
- Questions are given either visually, verbally or through a combination

- Answer using your mouse cursor - click the option on the screen
- The questions appear very quickly so you must react quickly!

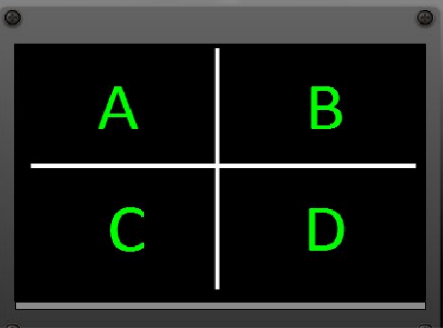


Figure 29: FAST Instructions Screen 6

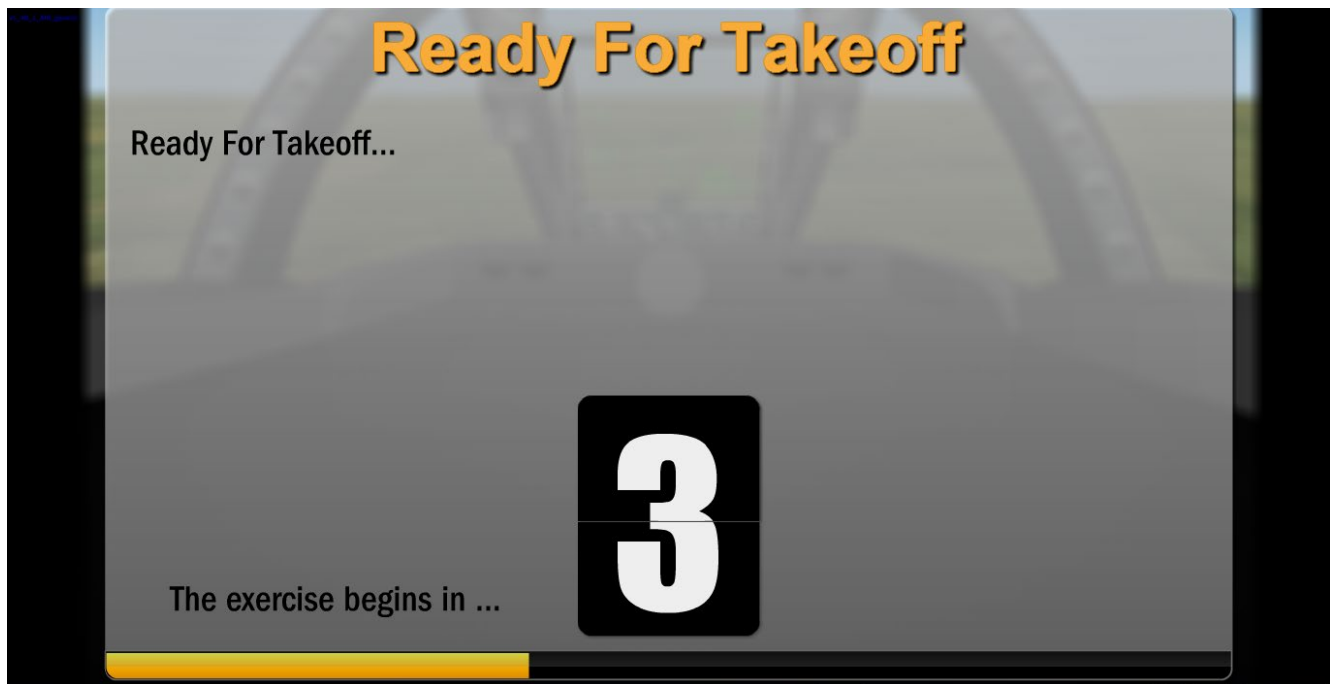


Figure 30: FAST Test Countdown Screen



Figure 31: FAST Test Candidate View

The final part of the test is a debrief section.

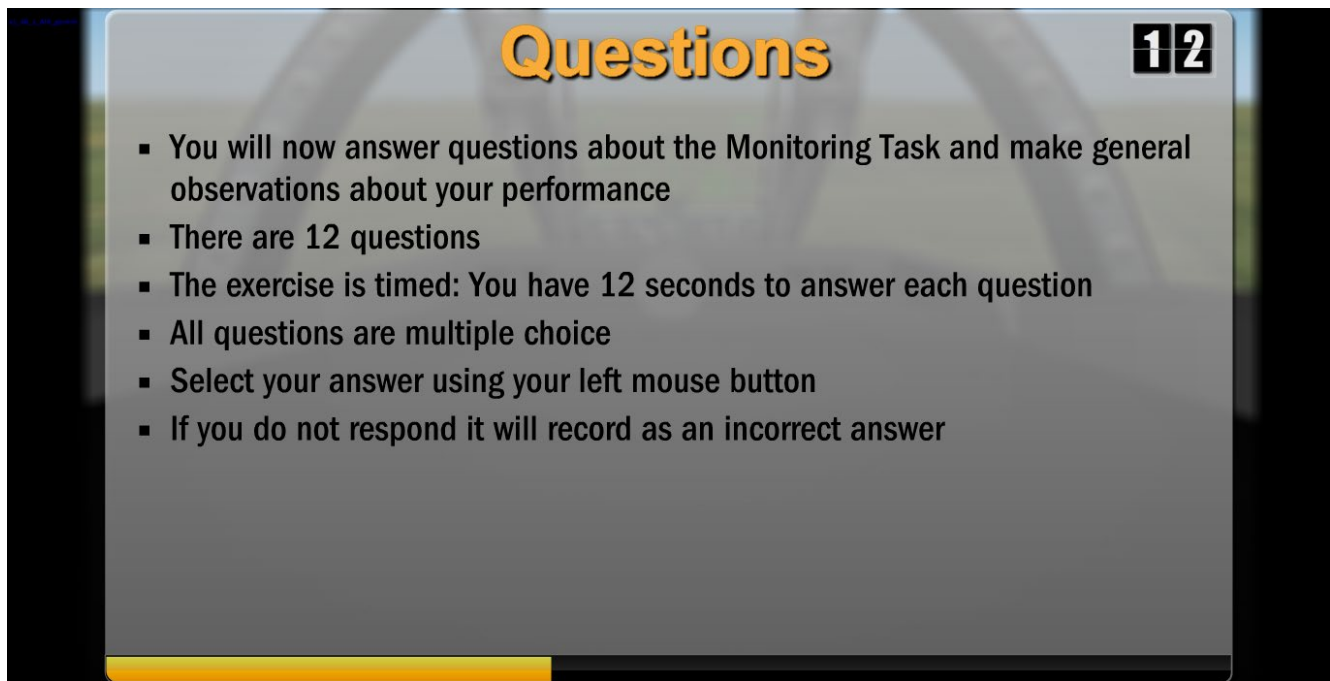


Figure 32: FAST Test Debrief Instructions

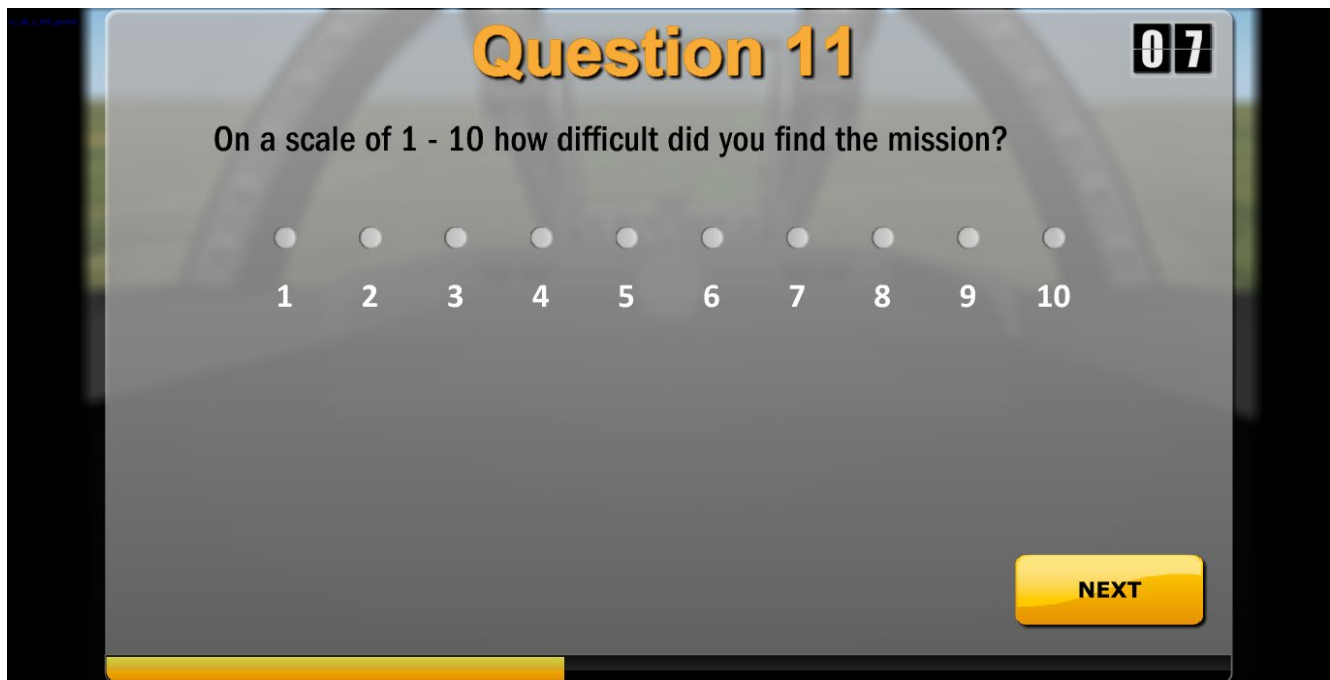


Figure 33: FAST Test Self-Reflection Screen 1

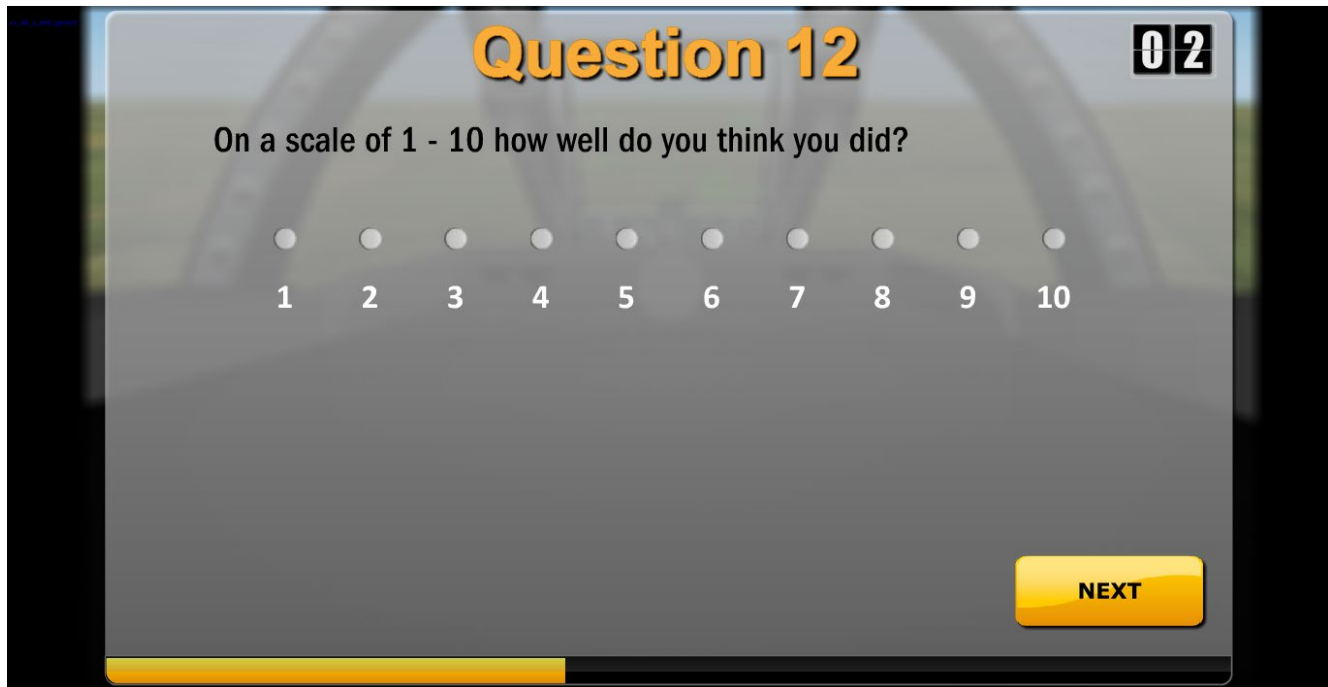


Figure 34: FAST Test Self-Reflection Screen 2

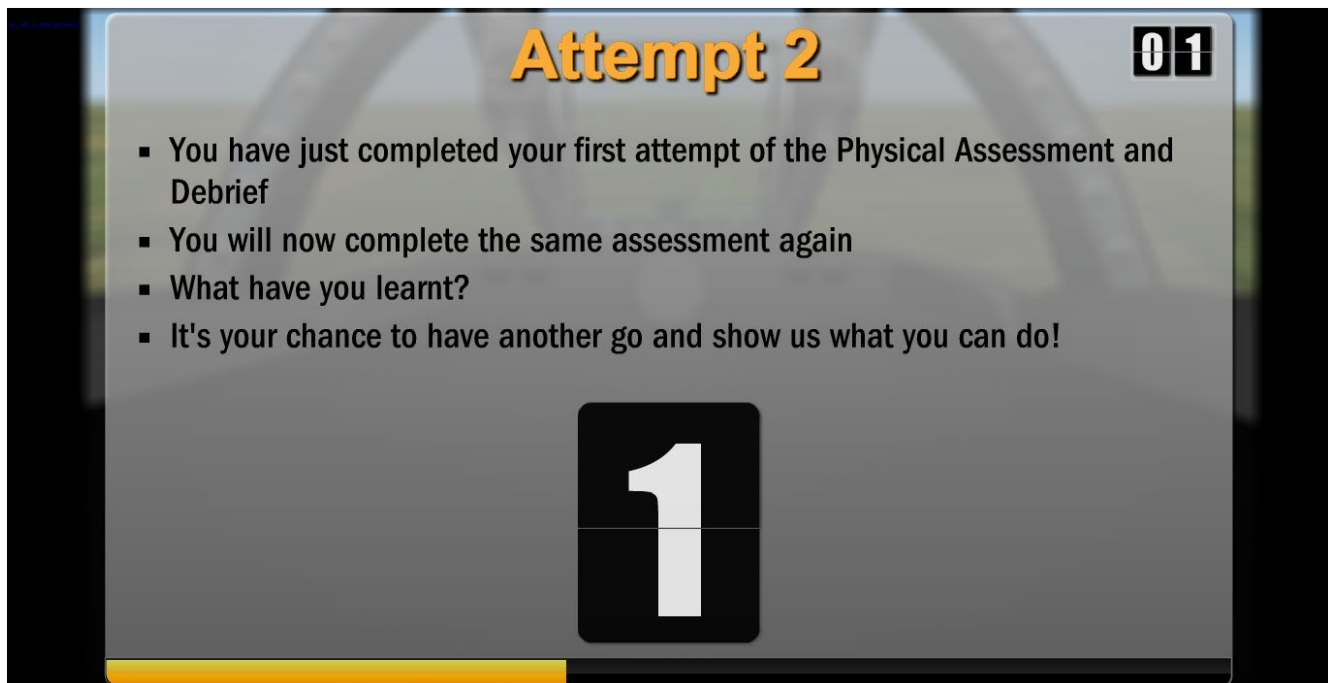


Figure 35: FAST Test Attempt 2 Instructions

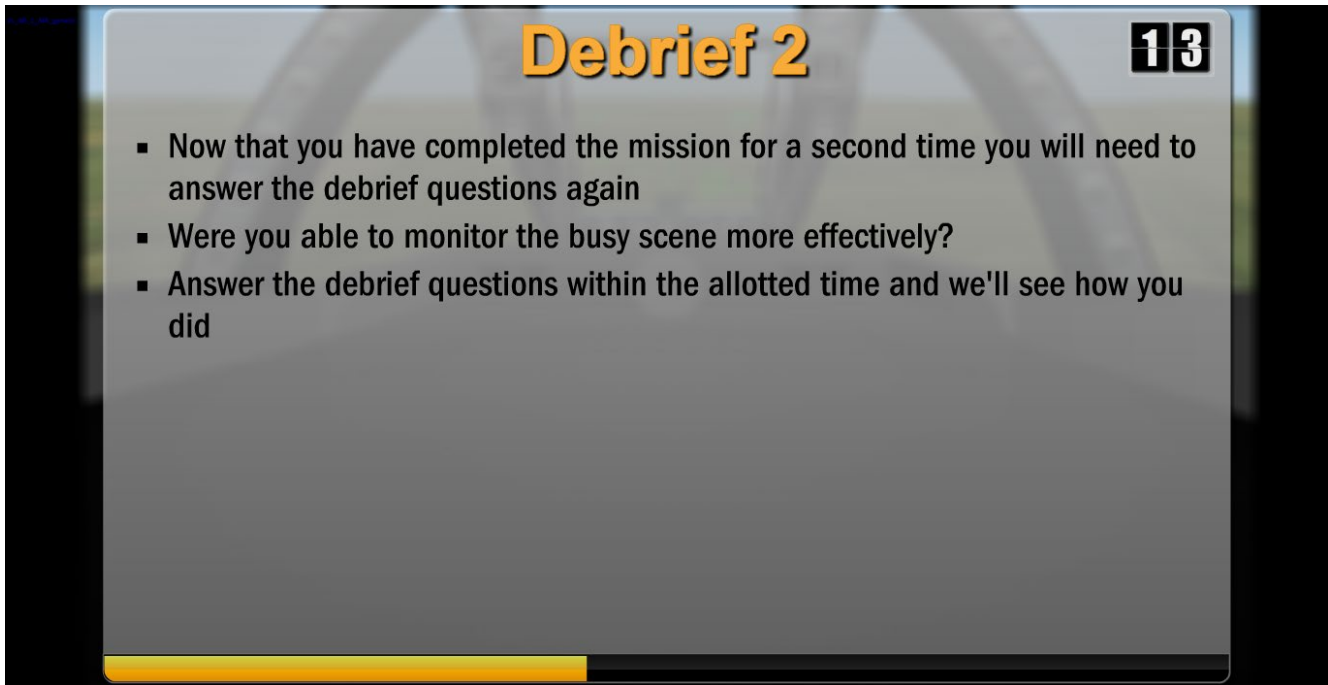


Figure 36: FAST Test Attempt 2 Debrief Instructions

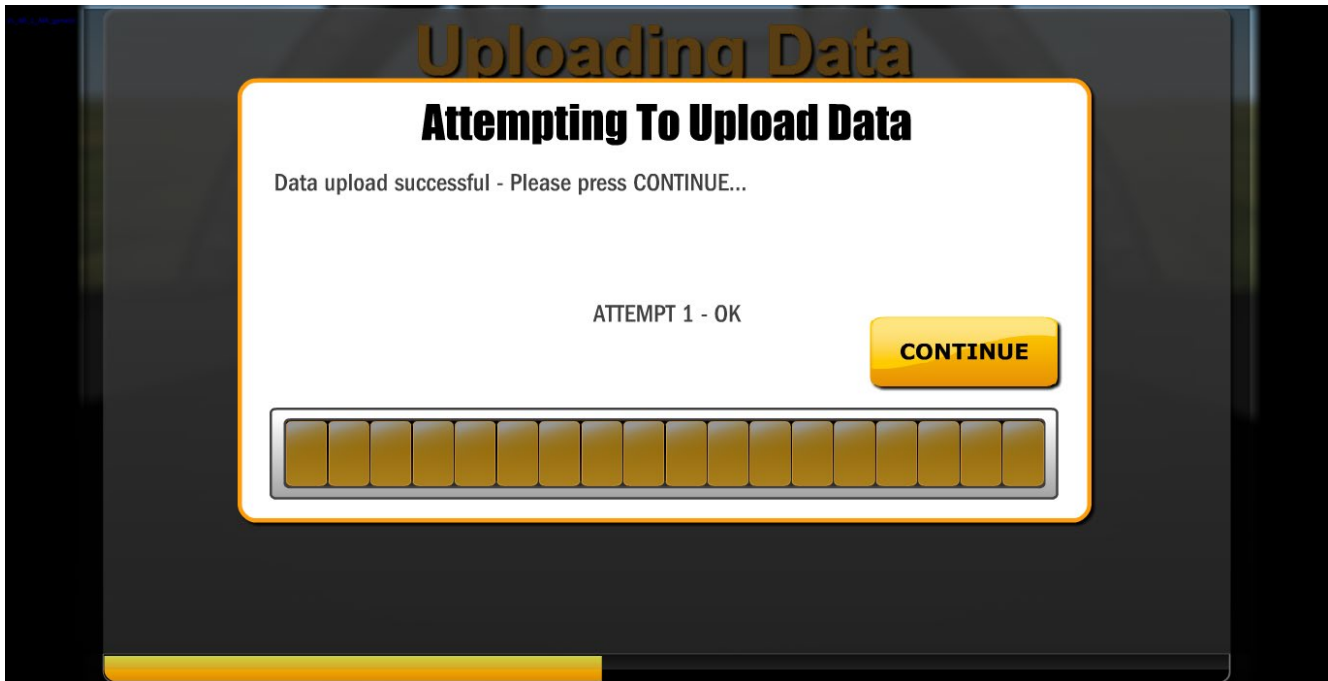


Figure 37: FAST Test Data Upload Screen



Thanks for your Participation
Thanks **Example User** for participating in ██████████ Assessment Programme.



The table below shows the tests that you are required to undertake and the status of each test.
Click the **Launch** button next to a test to start that test.

Test Name	Location	Duration (Minutes)	Status
FAST	Online	████	Completed

[Return to your assessments](#)

Figure 38: Assessment Completed